



भारतीय प्रौद्योगिकी संस्थान रोपड़

INDIAN INSTITUTE OF TECHNOLOGY ROPAR

रूपनगर, पंजाब - १४०००१/ Rupnagar, Punjab – 140001

दूरभाष/Telephone: 01881-236951, ईमेल /Email: guesthouse@iitrpr.ac.in

Requisition form for Guest House Catering Services

Details of Function/event _____

S. no	Items	Qty.	Date	Time	
				From	To
1.	High Tea (items to be chosen from list)				
2.	Normal Breakfast/ Lunch / Dinner				
3.	Special Lunch / Dinner (Veg / Non Veg)				
4.	Special Lunch/ Dinner (Veg + Non Veg)				

- Any addition/deletion in the order should be attested by the approving authority.
- Extra charges for catering and other arrangements will be applicable if the venue is opted outside the Guest House premises but within Institute.

Pls. specify the venue where services are required

Payment will be made from

(Institute fund/Dept. Fund/Project/Individual)

The Rate List

High Tea – To be calculated on the items selected from Table-A
Breakfast – Rs. 116/-(Inclusive of GST) per Meal
Lunch/ Dinner(Veg) –Rs. 152/-(Inclusive of GST) per Meal
Lunch/Dinner (Non Veg) – Rs. 205/-(Inclusive of GST) per Meal

Name of Indenter:

Designation:

Department:

Contact Number:

Signature:

Signature of Approving Authority

(HoDs/^PIs/Registrar/Dean/

Director)

* HoDs means Heads of the academic Departments (only in case of Dept. fund).

^ PIs in case of Project Fund. | ` In case of Admin fund- Dean & AD FAA & Registrar. Deans from their respective heads/budget & Director for overall.

Chairman, GHC

Guest House Coordinator

{Please submit this form one day prior to the order date and during 9:00 am to 5:00 pm}

Meal	Menu	
Breakfast	1	Buttermilk/Green Tea/Black Tea/Regular Tea/Coffee
	2	Cereals (Corn Flakes / Choco Flakes)
	3	Toasts (Normal/Grilled) with Butter & Jam
	4	Boiled Egg/ Omelette
	5	Sprouts/ Poha
	6	Plain Paratha with Sabji or Poori Bhaji or Stuffed Paratha (Aaloo/ Gobhi/Mix Veg/Paneer) with curd
	7	One South Indian Preparation (Upma/Sambar Vada/Sambar Idli/Masala Dosa/Uttapam)
Lunch/Dinner (Veg. and Non-Veg)	1	Soup/Buttermilk
	2	Green Salad
	3	Plain Curd/Raita
	4	Plain Rice/Jeera Rice/Biryani/Pulao
	5	Daal
	6	Vegetable-1 (Dry)
	7	Vegetable-2 (Curry)
	8	Paneer Dish/Non-Veg Dish (Fish/Chicken)
	9	Dessert - Ice Cream (Verka / Amul/Mother Dairy) or Sweet Dish (Ras Malai / Rasgula / Gulab Jamun /Kheer)

**Now make you own high by selecting items from the various categories
(Table-A)**

Beverages	Normal Tea	Black/ Green /Lemon Tea	Normal Coffee	Black Coffee	Cold Coffee	Fresh Juice	Juice (Tetra Pack)	Butter Milk	Lassi	Soup (Tomato/Veg. / Sweet Corn)
Rates	21/- per cup	21/- per cup	31.50/- per cup	31.50/- per cup	42/- per 200ml	42/- per 200ml	on MRP	21/- per 200ml	31.50/- per 200ml	31.50/- for 1 serving
Beverages	Cold Drink	Energy Drink								
Rates	21/- per 200ml	105/- per 200ml								
Snacks	Veg. Pakodas	Samosas	Sandwich	Veg. Patty	Dhokla	Cutlet	Bread Pakoda			
Rates	31.50/- per piece	21/- per piece	31.50/- per piece	31.50/- per piece	21/- per piece	31.50/- per piece	21/- per piece			
Sweets	Gulab Jamun	Rasogulla	Balushai	Kaju Barfi	RasMalai					
Rates	21/- per piece	26.25/- per piece	21/- per piece	21/- per piece	31.50/- per piece					
Others	Roasted Cashew	Chips	Biscuits (fibre rich)	Roasted Almonds	Mineral Water					
Rates	52.50/- per 20 gms	21/- per 10 gms	21/- per 2 pcs	52.50/- per 20 gms	17.70/- per bottle					

Kindly Write the items you would like to order in high tea from Table-A

Beverages	Snacks	Sweets	Others

Signature: